



MEETING MINUTES

Date:	Tuesday, May 12, 2026 at 5:30 pm
Present:	Jennifer White (President), Aiden Watson (Vice-President), Liam Hall (Treasurer), Joan Wenman, Colin Newell, Kerri Mitchell, Dasha Russell
Regrets:	Councillor Karen Harper, Genevieve Weber, Ryan Butler
Guests:	n/a

ITEM	NOTES
1	<p>Welcome</p> <p>MOVED by Jennifer and Seconded by Kerri “That the agenda be approved”. CARRIED</p>
2	<p>Previous Meeting Minutes</p> <p>MOVED by Jennifer and Seconded by Colin “That the minutes of the April 12, 2026 meeting be adopted as circulated. CARRIED</p>
3	<p>Saanich Heritage Application Tracker</p> <ul style="list-style-type: none"> ● Swan Lake and Brett Avenue Trestles (designated) <ul style="list-style-type: none"> ○ Feedback letter issued to Saanich Planning Feb 21, 2026 - no change
4	<p>Communications</p> <ul style="list-style-type: none"> ● GTCA Canada Day Picnic <ul style="list-style-type: none"> ○ Registration confirmed for booth spot in community engagement section ○ Liam can support setup/takedown, other board members will be required to assist at booth. ● Hallmark Society awards are June 9th. Tickets can be bought off their website, and is free for members. ● Saanich has released the updated draft Tillicum Burnside plan, with webinars/community engagement upcoming. https://www.saanich.ca/EN/main/community/community-planning/centre-corridor-and-village-plans/tillicum-burnside-plan.html.

- The revised McKenzie-Quadra plan is out and can be reviewed here; <https://www.saanich.ca/assets/Community/Documents/Planning/CCVs/Revised%20Proposed%20Quadra%20McKenzie%20Plan.pdf>
 - Discussion occurred related to the impact of proposed future land use designations on heritage properties, particularly in the area of Beckwith and Quadra, and Quadra-Tattersall-Craigmillar.
 - This updated version of the plan, the designated structure at 1210 Tattersall has been removed, along with Kathleen Street and the east side of Craigmillar Ave, but the two heritage designated houses at 3710 Craigmillar and 1140 Tattersall are not.
 - In addition, many additional heritage designated and registered dwellings are present in the 'Corridor Low Rise' land use area and in the vicinity of Quadra/Tattersall intersection
 - The land use designation under buildings on the Heritage Register is proposed to be updated, in some cases, to 4 or more stories, yet Saanich's other existing policy guidance around heritage is to preserve these structures. This results in conflicting policy guidance to be sorted out individually with each development application. It also results in conflicts with other requirements like engineering right-of-way demands and tree protection.
 - The higher proposed densities do not reflect existing Saanich policies to ensure heritage designated structures are protected, publicly visible, and considered as part of redevelopment approaches
 - The Quadra McKenzie plan should prioritize this conflicting guidance such that greater clarity can be provided to both developers and the public as to what is acceptable.

MOVED by Jennifer and Seconded by Kerri: "That Saanich update the McKenzie-Quadra plan to reflect the following:

- **Update land use to urban townhome (low rise) or lower in areas where a heritage designated property exists**
- **Incorporation of heritage designation on the Future Land Use Map to provide greater clarity to developers**
- **Update the land use on the west side of Craigmillar Ave and the corner of Tattersall/Craigmillar Ave to match the east side of Craigmillar Ave and Kathleen Street to align the proposed Future Land Use with Saanich's existing heritage policies**

CARRIED

- Lambrick Park Campus Renew Project - engagement summary now available: <https://www.saanich.ca/assets/Parks~Recreation~and~Community~Services/Documents/Parks/LPC-Renewal-Engagement-Summary-Round-1-2026.pdf>

5	<p>Treasurer's Report</p> <ul style="list-style-type: none"> ● As per summary to May 10, 2026 ● Current balances for the accounts are as follows: <ul style="list-style-type: none"> ○ Operating Account: \$2,492.27 ○ Grant Account: \$49,453.31 <p>MOVED by Jennifer and Seconded by Joan “That the Treasurer’s report be received for information”.</p> <p style="text-align: right;">CARRIED</p> <p>ACTION: Liam to initiate credit card application with bank</p>														
6	<p>2025 House Grants (Fall intake)</p> <ul style="list-style-type: none"> ● 3251 Harriet Road - Liam <ul style="list-style-type: none"> ○ E-transfer was issued, item complete ● 4353 West Saanich Road (SVdP) - Liam <ul style="list-style-type: none"> ○ Work planned to start in spring 2026 ● 4733 West Saanich Road (StM) - Genevieve <ul style="list-style-type: none"> ○ Work underway, sign has been installed. 														
7	<p>2026 House Grants</p> <ul style="list-style-type: none"> ● Intake closed April 30, two applications were received <ul style="list-style-type: none"> ○ 3862 Grange Road for wood window repair. Application was evaluated and approved ○ 1560 Mount Douglas X Road for wood veranda repairs. Application was missing second quote. Board granted an extension to try an obtain a second quote until the next regular board meeting ● Application evaluated and approved. <p>MOVED by Jennifer and Seconded by Joan: “That the following 2026 Spring Grant Applications be approved and Foundation liaisons be assigned:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 20%;">Address</th> <th style="width: 20%;">Activity</th> <th style="width: 20%;">Lowest Quote</th> <th style="width: 20%;">Grant Approved: (40% of lowest quote to a maximum of 10K)</th> <th style="width: 20%;">Board Liaison</th> </tr> </thead> <tbody> <tr> <td>3251 Harriet Road</td> <td>Wood windows</td> <td>\$10,895.83</td> <td>\$4,358.33</td> <td>Aiden Watson</td> </tr> </tbody> </table>					Address	Activity	Lowest Quote	Grant Approved: (40% of lowest quote to a maximum of 10K)	Board Liaison	3251 Harriet Road	Wood windows	\$10,895.83	\$4,358.33	Aiden Watson
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SAANICH HERITAGE
FOUNDATION

1560 Mount Douglas X Road	Veranda Repair	Pending	Pending	Pending
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CARRIED

ACTION: Jennifer to draft letters to homeowner notifying them of grant awards and follow up action

8

Planning

- Status updates provided for activities, tracked on activity table.
- ACTION: Dasha to update handouts for realtors, homeowners based on feedback shared
- ACTION: Jennifer to follow up with Saanich re updates to heritage walking tours

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Adjournment

- The meeting adjourned at 7:10 pm.
- The next regular meeting of the SHF will be held on Tuesday, June 9, 2026 at 5:30 pm.